

**Michael J. Alvarez Automation Elite**  
**18810 Blackberry Lane, Meadow Vista, CA 95722**

**Service Rates Effective 1/1/2009**

<u>Task Description</u>	<u>Rate</u>
Initial Client Assessment	\$110/HR
Project Plan / Project Management	\$175/HR
WEB Design - No material provided	\$85/HR
WEB Design - All material provided	\$70/HR
Web Development / Programming	\$90/HR
Database Design	\$85/HR
Database Programming / Populating	\$90/HR
Software Installation, Configuration and Testing	\$110/HR
Second Technician	\$60/HR
Video Production / Post Production	\$115/HR
All Training	\$110/HR
<b>Telephone Support (&lt;5 min N/C) over 5 min minimum</b>	<b>\$25.00</b>
<b>Remote Assistance (Min \$20 per connection) logMEin only</b>	<b>\$110/HR</b>
<b>Travel (Min \$20 - N/C 15 Mile Radius Meadow Vista Local)</b>	<b>.585/Mile</b>
<b>Cancellation Fee within 72 Hours of scheduled meeting</b>	<b>\$100.00</b>
<b>Rush Charge - 30% of applicable fee (less than 5 Business Days Notice)</b>	<b>30.00%</b>
<b>Minimum Consulting Deposit (non-refundable)</b>	<b>\$75</b>
<b>Minimum Project Deposit (non-refundable)</b>	<b>\$200</b>
<b>Client Referral Credit (on payment of 1st invoice)</b>	<b>10.00%</b>

**Payment**

A 20% Deposit of projected total project cost is due on calendaring of the project commencement date.

The balance will be equally divided by the number of stages in the project.

Payment will be due at each visit upon completion and testing of each phases work.

**There will be a \$50 returned check or declined credit card fee. All future payments will be by cashiers check only, any declines must be paid in cash including fees. Failure to do so will cause the project to be suspended and files withheld. Accounts not brought current within 5 Business days will cause termination of the project and forfeiture of files to Automation Elite.**